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16 February 201?

Mr Green
Green's Dyers
High Street
Wigton
W13 4WR

Dear Mr Green

In today's Courier I read about your company's success and that you will soon be opening a new manufacturing plant in Wigton. I am writing to ask you to consider me if you need new staff. I am very interested in design and textiles and would like to work in the industry.

I am 16 years old and currently completing my GCSEs. I will be available for work from July 201?

I have taken business studies and technology and should get a high grade. I have good IT skills and like working with machinery and people. My Saturday job is in the local garden centre, where I deal with customers and help out in the machinery repair department.

My CV is enclosed and I can attend for interview at any time. I look forward to hearing from you.

Yours sincerely

Omar Murtarza

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